

**WV Center for Nursing**  
 Operations Committee  
 Friday, June 11, 2010 at 9:00 am  
 President's Conference Room, 9<sup>th</sup> Floor  
 WV Higher Education Policy Commission  
**Minutes**

Present: Denise Campbell, Cyndi Persily, Duane Napier and Mary Beth Barr.

Absent: Connie Cantrell.

Guest: Pam Alderman.

Agenda Item	Discussion	Action
I. Call to order		
II. Approval of minutes, December 11, 2009		Motion to approve minutes: C. Persily 2 <sup>nd</sup> : D. Campbell
III. Old Business		
A. Scholarship Program	<p>The staff is still waiting for several scholarships reports to be turned into the Center. A second reminder was sent to the Schools, but only a dozen of schools have responded.</p> <p>The staff has learned that many schools are returning partial or full year funding. The staff is waiting to hear why the money was not used by the schools.</p> <p>All returned money goes back into the funding for the upcoming academic year.</p>	

**WV Center for Nursing**  
 Operations Committee  
 Friday, June 11, 2010 at 9:00 am  
 President's Conference Room, 9<sup>th</sup> Floor  
 WV Higher Education Policy Commission  
**Minutes**

	All Emergency Funding and LPN Teaching Certificate funds have been used. The Doctorial Faculty Funding is still being utilized.	
IV. New Business		
A. February 2010 Budget Reports	Line Item 002 & 004 needed adjustment due to the hiring of the Associate Director of Recruitment and Retention.  Line Item 052 will need about \$80 to cover a short fall.  Advertisement and Promotion will need approximately \$400 moved over to cover expenses for the Associate Director employment ads.	
B. March 2010 Budget Reports		
C. April 2010 Budget Reports		
D. Scholarship Program	The money returned will be applied to the upcoming year's funds.	
E. Seed Money for Healthy Nurse Conference 2010	The committee hopes to have the conference in March 2011 in Charleston, WV.	Motion: To create a seed money fund for the Healthy Nurse Conference 2010-2011 in the amount of \$2,500. (C. Persily)

**WV Center for Nursing**  
 Operations Committee  
 Friday, June 11, 2010 at 9:00 am  
 President's Conference Room, 9<sup>th</sup> Floor  
 WV Higher Education Policy Commission  
**Minutes**

		2 <sup>nd</sup> : D. Campbell  Motion Carried.
V. Strategic Plan	Committees are meeting to ensure that all areas of the Strategic Plan are being taken care of at this time.	
VI. Announcements		
VII. Next Meeting Date and Adjournment	The next meeting is scheduled for Friday, June 11, 2009 at 9:00 am in the 9 <sup>th</sup> Floor Conference room at the offices of the WV Higher Education Policy Commission	Move to adjourn: C. Persily  2 <sup>nd</sup> : D. Campbell