

West Virginia Center for Nursing
Board of Directors Meeting
Friday, July 15, 2011 @ 10:00 AM
Minutes

Attendance: Cheryl Basham, Connie Cantrell, Duane F. Napier, Pam Alderman, Mary Beth Barr (Phone), Shelia Kyle and Dottie Oakes (Phone)
Absent: Amy Campbell, Melissa Aguilar, Dr. Cynthia Persily and Janice Maynard
Guests: Carrie Mallory

Agenda Item	Discussion	Action
I. Call to Order		
II. Approval of Minutes. April 15, 2011	Include Dr. Kyle in the attendance	Motion to approve: A. Campbell 2 nd : C. Cantrell Motion approved.
I. Old Business		
A. Appointment/Reappointment of Board of Directors from June 2006 Update and Progress	Still awaiting appointments from the Governor's Office. The information for the vacant seats were sent to the Governor's Office. It is expected that the rest of the Board will be reappointed. It appears that Greg Chartis will be the LPN and Robin Walton will replace Dr. Cyndy Persily.	
B. Appointment/Reappointment of Board of Directors from June 2008 Update and Progress	Still awaiting appointments from the Governor's Office	
C. Appointment of LPN staff nurse Board Member	Still awaiting appointments from the Governor's Office	

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D. Appointment of LPN Board Member Representative	Still awaiting appointments from the Governor's Office	
E. State-wide QSEN Meeting 2011	Over seventy people attended. Many spoke about how pleased they were with those who presented information. This was funded through the Robert Wood Johnson Foundation Grant.	
F. National QSEN meeting June 2011, Milwaukee, WI	Ten people attended and this was funded through the Robert Wood Johnson Foundation Grant. Great information was shared. It is hoped more state/practicing nurses will attend these types of events in the future.	
II. New Business		
A. Purchasing Card Reports – February 2011 through April, 2011	The purchasing card reports were reviewed.	Motion to approve reports (M.B. Barr) 2 nd : Cheryl Basham Motion approved.
V. Committee Reports		
A. Advisory		
1. Meeting for March 2011 postponed	It is hoped all Board seats will be appointed/filled by this time and the Staff can plan to have a Board retreat for the March 2011 meeting.	

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B. Planning	Staff has been working on the Strategic Plan and have made adjustments; will continue to work with committees over the next few meetings for more updates.	
C. Research & Data	No Meeting was held. It was noted that the Hospital Reports were published; the Long Term Care has returned their results and is being worked on as a report; Advanced Practice has still not been returned.	
D. Executive – did not meet		
E. Nominations	On hold pending appointments/ reappointments	
F. Recruitment and Retention Initiatives		
1. Current Projects		
a. Nurse Residency Program	<p>CAMC is still the only facility participating. All nurses who went through are still working (100% retention) until this past week when two left the facility. Their crucial care unit was the area that piloted this program. CAMC is searching for funding to continue this program.</p> <p>It was noted that Center Staff would like to see rural health hospitals participate in this program possibly by having grant money for this to happen.</p>	

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<p>b. Scholarship Programs 2009-2010</p>	<p>The scholarship programs have been marginally successful this year. There have been concerns voiced about the amount of funds remaining to be carried over for 2012. With the addition of the 1/3 required funding added to the amount will be close to \$200,000.00.</p>	
<p>c. Scholarship Program – 2011 - 2012</p>	<p>Money was added to the Doctorate scholarship and renamed the Doctorate/ Masters Teaching Scholarship Program. Funding for the LPN Teaching Certificate and Emergency Fund will be slightly lower than the previous year.</p>	
<p>d. Clinical Scheduling Program</p>	<p>This program continues to work well. The staff visited the southern part of the state and garnered support for the program. Those faculty agreed on a one year trial that will begin in Spring 2011</p>	
<p>e. Gala 2011</p>	<p>Sponsorships are still desperately needed. Only \$1,300 has been pledged right now. The committee is working hard to gain more funding.</p> <p>Nominations are trickling in slowly. There has been no speaker named yet. The band from last year has agreed to perform again this year. The committee is meeting regularly.</p>	

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f. Junior Nurse Academy	Southern WVCTC and Thomas Health Systems (which held two) and St. Mary's held a similar event this summer. Southern had 18 participants; Thomas 75; St. Mary's 50.	
a. Seal of Approval Program - NCNA	The staff contacted NCNA to try and work with them and this program. NCNA (pending approval) will give the Center rights to the program for \$12,000 and additional help per hour.	The staff will conduct a needs assessment with CNOs in the area and bring the results in October.
b. 2011 Nursing Excellence and Scholarship Gala	See previous notations	
c. Small Grants Program	No applications as of yet. This program is to work with the Healthy Nurse Program.	
G. Operations		
1. Scholarship Program 2011-2012	The 2010 – 2011 scholarship program results were reviewed. The review demonstrated that a large number of funds were not disbursed do to the lack of	The ED was directed to disburse the funds by moving the funds into other accounts so additional students could benefit.
2. FY 2011 – 2012 budget	The FY 2011 – 2012 was presented.	
1. New Copier	The present copier broke down and a new one had to be ordered in its place.	
2. New Printer	The present printer also broke down within the same week and has had to be replaced.	

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3. Financial Audit	The Staff has requested that HEPC accounting department hold a fiscal audit to ensure all is in order. This has been done in years past as well.	
H. Statewide Educational Planning Committee	No Meeting Held	
1. Master Plan for Nursing Education in West Virginia	Plan from Washington (state) that deals with educating nurses was shared with ADDNE and they are still discussing.	
2. IOM Report	Conference call was held to discuss the implementations of the report.	
I. WV WorkForce Development Report	No report	
VI. Legislative Issues		
A. Legislative Audit Review Preparation	The staff continue to gather documents to support the work of the Center	
VII. Strategic Plan	None	
VIII. Announcements	The Center was covered by BrickStreet for workers compensation but was informed that they must be covered by a newly formed State organization.	
IX. Next Meeting Date & Adjournment	The next meeting will be held on Friday, October 14, 2011 at 0930.	The meeting was adjourned.