Statewide Education Planning Committee Friday, January 14 2011 at 9:30 a.m. WV Higher Education Policy Commission President's Conference Room; 9<sup>th</sup> Floor Minutes

Present: Duane Napier, Pam Alderman, Michelle Winters, Shelia Kyle, Cindy Persily, Connie Cantrell, Mary Beth Barr, Melissa Aguilar, Carrie Mallory

Absent: Jerry Yoho

Agenda Item	Discussion	Action
I. Call to Order		P. Alderman called the meeting to order
II. Approval of Minutes; June 10, 2010		Motion to approve minutes: S. Kyle 2 <sup>nd</sup> : M. Winters Motion carried.
III. Old Business		

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A. /	4rticul	lation	Progress
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All Schools have provided information. Revisions due to curriculum are now starting to occur. The documentation itself though is completed.

There will be a notation added that curriculum changes occur often and that this document will be updated when those changes occur.

It was suggested that the Center consider adding a possible list that will show the similarities, differences and recommendations for the future. This will help advise students who need/wish to transfer to another program. It would also need to carry a note stating that curriculum is up to each school.

Committee set the deadline to release by Tuesday, February 15, 2011. There will be a meeting held on Friday, January 28, 2011 from 9:00am – 11:00 am to review and make final edits to this document.

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B. Education Capacity Summit Committee work	Did not meet during 2010. This situation does need to be addressed swiftly. It was decided by committee to call a meeting or disband this group. CCNA will be contacted and the committee will review by the next regularly scheduled meeting.	
C. Consideration for developing a Master Plan for Nursing Education	During the last ADDNE meeting, the Washington Model was presented for feedback. There has been no feedback provided by ADDNE since the information was presented. Dr. Kyle will contact them again to ask for any feedback.	
D. Accepted qualified versus not qualified not accepted	This topic was also discussed at ADDNE in November. Staff has contacted HEPC legal staff to verify the language about data collection on application forms and any issues that could present itself in the future.  Committee instructed staff to ask the legal staff at HEPC to draft the language that should be used on the application.	
I. New Business	None	

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V. Strategic Plan		
A. Review of new plan for 2011-2012 Please review and make changes and		
	suggestions as soon as possible.	
VI. Announcements	None.	
VII. Next Meeting Date and	The next meeting is scheduled for	Motion to adjourn: S. Kyle
Adjournment	Thursday, March 10, 2011 at 1:00 p.m.	2 <sup>nd</sup> : C. Mallory
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Date Chair