

**WV Center for Nursing**  
 Research & Data Management Committee  
 Friday, January 14, 2011 at 9:00 a.m.  
 WV Higher Education Policy Commission  
 President's Conference Room; 9<sup>th</sup> Floor  
**Minutes**

**Present: Pam Alderman, Dottie Oakes (phone), Cynthia Persily, Mary Beth Barr (Phone), Shelia Kyle, Melissa Aguilar, & Duane Napier**  
**Absent: Cheryl Basham**

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
I. Call to Order		
II. Approval of Minutes, October 16, 2009.		MOTION: to approve minutes as written (D. Oakes) Second: M.B. Barr
III. Old Business		
A. Employer survey 2009 – Public Health, Home Health, School Nurses, and Hospice	Survey did have a low response rate of 21%. 11 Home Health responses, 12 Public Health responses, 3 Hospice responses and WVDE responded for School Nurses. The committee decided to review this area later.	
B. Supply and Demand of Advanced Practice Nurses		

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<p>C. Employer survey 2010 – hospitals and long term care</p>	<p>Hospitals (LPNs, RNs, APN), Long Term Care and Primary Care will be reviewed. WVPCA and Judy McGill helped with Primary Care distributions. Primary Care is still working to complete their responses.</p> <p>The Hospital data has been collected. Staff and committee members met with Jim Kranz and Jesse Samples to agree on the methodology of the survey. Kranz &amp; Samples sent out announcements, privacy statements and surveys. Kranz collected hospital data. 53 hospitals responded, only seven did not. No state hospitals responded.</p> <p>APN, LPN and RN turnover vacancies are presented and written in reports. Discussion was held on the findings for the hospitals.</p> <p>Respondents had the option to note what vacancies are difficult to fill and why they believe so. This can help the Center with finding innovations for scholarships, research and assistance. Specialty areas like: ER, OR, ICU were some listed as difficult to fill.</p>	<p>Recommendation: To bring forth the written recommendations from the survey to the Board for full consideration.</p>
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D. Faculty survey 2009-2010 results	Survey information was presented to the committee with findings.  Discussion was held about studying nursing education and reviewing funding for faculty through WVHEPC and WV CTC System.	Recommendation: To bring forth the written recommendations from the survey to the Board for full consideration.
E. Supply of Nurses & Job Growth in West Virginia	Data from the RN Board has not yet been released.	
F. Wages- National Versus West Virginia	The wages for WV Nurses are still lower when compared to those in surrounding states.  It was decided to include the wage chart in the reports for turnovers and vacancies.	
I. New Business		
A. Adoption of Minimum Data Set (Workforce Forum) by the RN & LPN Board of Nursing	There has been an agreement made with the LPN & RN Boards. Staff met with the boards to review this information in order to renew the MOU.	

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<p>A. Renew MOU for Minimum Data Set Collection with RN &amp; LPN Boards</p>	<p>RN Board found no real costs associated with the new adoption. Staff went question to question with Laura Rhodes (RN Board) and Lannette Anderson (LPN Board).</p> <p>It appears like stems of many of the questions would have to be changed. Mostly minor questions added. The Center will have to pay an analysis fee to the RN Board in order to make changes.</p> <p>Incorporating education questions would not be a problem.</p>	<p>Motion: Allow Laura Rhodes (RN Board) to submit information for analysis in order to make changes so that the Center may proceed. (D. Oakes)</p> <p>Second: M.B. Barr</p>
<p>II. Strategic Plan</p>	<p>Has been viewed by all committees and is being finalized soon.</p> <p>It was suggested by committee to see the response rate (Goal 1, Step B) to be changed to 90% for surveys.</p>	
<p>IV. Announcements</p>	<p>None</p>	
<p>I. Next Meeting Date and Adjournment</p>	<p>The next meeting is scheduled for Friday, April 15, 2011 at 9:00 AM</p>	<p>MOTION: To Adjourn (M.B. Barr) Second: D. Oakes</p>