

WV Center for Nursing
Planning & Research Subcommittee
September 23, 2005
2:00 – 3:00 p.m.
WV Higher Education Policy Commission
President's Conference Room
Minutes

Members Present: Via teleconference Dottie Oakes, Eugenia Basham,
Melissa Aguilar and Janice Maynard

Members Absent: None

Guests: None

I. Call to order

The meeting was called to order by Ms. Oakes, Chair.

II. Approval of minutes

First meeting of subcommittee; no minutes to approve.

III. Old Business

None.

IV. New Business

A. Objectives and Goals

The members discussed goals and felt strategic planning and research should be two separate committees. This group would discuss this recommendation with the Board and its desire to adopt strategic planning.

Action Item:

Ms. Oakes will make recommendations to the Board.

B. Committee Membership

The group discussed expanding the committee by engaging other members that may not be on the Board to participate in strategic planning.

Action Item:

Members are to make recommendations to the Chair.

C. Resources

The committee discussed availability and need for resources, such

as data management, to support the strategic plan.

Action Item:

The committee will address the need for access to resources with the Board.

D. Timelines

The group discussed having a retreat in Flatwoods to write up a strategic plan and invite Duane Napier to participate.

Action Item:

The Chair will establish a date, time, and location for this retreat.

VI. Announcements

None.

VIII. Next Meeting Date and Adjournment

The next meeting of the Planning Subcommittee was scheduled for January 25, 2006. The meeting was adjourned.

Signatures:

Chair

Date

Executive Director

Date