

Minutes
WV Center for Nursing Operations Subcommittee
September 23, 2005

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| Attending: | Dr. Cynthia Persily |
| Not Attending: | Mary Beth Barr, Vickie Jones |
| Guests: | Celia Vanater, Marilyn Bowe |

Agenda

I. Review Committee Charge; Elect Chair

Duane Napier was named chair in August, 2005. As Mr. Napier has applied for the Executive Director position, he has temporarily stepped down from the WVCN Board, which necessitates appointment of a new chair. However, as Dr. Persily was the only member to attend; this item was tabled.

II. Review budget for 2005-2006 and make recommendations to WVCN Board

The draft budget was reviewed from the HEPC's Finance Office perspective, for example, if the appropriate line items used, amounts made sense, etc.

It was suggested by Ms. Vanater that all funds should be budgeted. Amount not budgeted will be placed in the Contractual (025) line. Funding in the amount of \$4,130 was presumed to be a transfer of funds from the LPN Board, as their licensure cycle ends June 30th. This will be verified.

III. Review future budget items to be considered by the Board

The proper line item for payment for the domain name for the future WVCN website was discussed. The site development will be paid from the Contractual line (025). HEPC accounts payable staff will be contacted for this information.

IV. Adjourn

The draft budget will be updated and sent again to the subcommittee members for review. It will be an agenda item for the subcommittee meeting on October 28th.

The meeting adjourned.